RMI/SIR – On-Duty Naval Shipyard/Ground Reports

Select the Category "Ground" when your ship is in "CNO Availability" at a Shipyard or Repair Facility.

#	Field (Page)	Selection
1	**Event Investigation Page** (1) Did the Event Occur on base?	**Method of Initiation:** * — Other **Investigating Component:** * — US Navy **Investigation Owner:** * — US Navy **Investigation Type:** * — Mishap **Category:** * — Ground **Subcategory Tier 1:** * — Industrial and Occupational **Event Duty Status:** * — ● On-Duty ○ Off-Duty **Did the event occur on base?** * — ● Yes ○ No ○ Unable to Determine - **"Did the event occur on base?" will be "Yes". If shipyard is Naval owned, list the Naval owned shipyard on the Location Page (see Item 3 "Shipyard Info"). If not at Naval Owned shipyard, list the nearest base.**
2	**General Information Page** (1) CNO Availability	**EVENT ONE LINER** INSTRUCTIONS: THE ONE LINER WILL NOT CONTAIN PRIVILEGED SAFETY INFORMATION INFORMATION: IF YOU NEED HELP WRITING A "ONE LINER" PLEASE REVIEW THE ONE LINER FORMAT AND EXAMPLES. ALSO, REVIEW THIS LIST OF STANDARDIZED ACRONYMS & ABBREVIATIONS WHAT WAS THE ACTIVITY? * — CNO Availablity at NNSY WHAT HAPPENED? * — Laceration from exposed metal WHAT WAS DAMAGED/BROKEN/INJURED? * — Left index finger laceration WHAT WAS THE OUTCOME? * — 5 stitches, 10 days of LLD Spell Check CNO Availablity at NNSY; Laceration from exposed metal; Left index finger laceration; 5 stitches, 10 days of LLD 28 CHARACTERS REMAINING ON YOUR INPUT LIMIT. (WORD COUNT: 18) - **"Activity" should indicate "CNO Availability" and the specific shipyard where the operation is being performed.** - **Damaged/Broken/Injured should describe injuries or damaged materials. (For Damaged materials, these items need to represented as Objects on the Object Page with costs associated)** - **Outcome should specify damage costs or injuries experienced.**
3	**Location Page** (1) Tier 1 (2) Description	**General Location Tier 1:** * — Industrial Facility, Ship Maintenance **General Location Tier 2:** * — Ship Building/Repair **General Location Tier 3:** * — Pier **Location Description** *(optional):* — Norfolk Naval Shipyard - **If mishap occurred in a shipyard setting, General Location Tier 1 should indicate "Industrial Facility, Ship Maintenance – Ship Building / Repair".** - **Location Description should state name of specific shipyard.**

	(3) Shipyard Info	**Base where Event Occurred or Nearest Base: *** NAVSHIPYD NORFOLK VA **Country: *** United States (USA) **State: *** Virginia — USA Only **Area of Responsibility (AOR): *** US Northern Command — View AOR Map - **Indicate specific shipyard where maintenance is being conducted on the vessel in the "Base where Event Occurred or Nearest Base".**
4	**Objects Page** **(1) Ship/Vessel** **(2) Others** **(3) Damages**	- **When listing Objects, the first Object represented should be the vessel itself. If no property damage occurred to the vessel, ensure the "Damage Description" is "No Damage".** - **After the vessel is entered as an Object, ensure that the specific items that either caused or experienced damage/injuries are listed.** | Action	Object Number	Object Type (Tiers 1-4)	Owning Organization	Damage Description	Total Object Cost
---	---	---	---	---	---
🗐 🗑	1	Ships (USN/USNS), Multi-Purpose Aircraft Carrier (Nuclear-Powered)	NAVAL SAFETY CENTER	No Damage	--
🗐 🗑	2	Furnishings/Appliances, Table/Desk	Navy	No Damage	--	 Export to: 📄 - **If reporting damage, ensure that the costs are added in with the object.** - *****Whether the cost is to the tax payer or the contractor, we need to have it as a minimum of Class E mishap with the cost of $1, if the cost is unknown. If there is cost to the gov't or they know the cost of the mishap then they can put that number into the system but default will always be $1 unless otherwise known.*****
5	**Sequence of Events**	Sequence of Event: [Spell Check] Detailed Instructions On 2021-10-01 at 0800, Mishap Victim was performing maintenance on USS Vessel in the engine room. While performing maintenance, Mishap Victim suffered a laceration from a piece of exposed metal on the workbench they were working on. Mishap Victim was sent to medical where they received 5 stitches to close the wound. Mishap Victim received 10 days of LLD. - **Sequence of Events should include:** o **Ensure that the Sequence of Events has at least 3-4 complete sentences that answers Who, What, When, Where, and Why. This is a chronological narrative of significant events and/or actions that lead up to the Event. Times of significant events and/or actions should be integrated into the write-up. This gives our analyst a clear picture to refer back to when doing analysis."**

For technical questions on either RMI User Account, Account permissions, or RMI Modules, please contact the Naval helpline for Risk Management Information (RMI) - Streamlined Incident Reporting (SIR) at nesd.rmi.fct@navy.mil or call 1-833-NESDNOW (637-3669). Select option 1 for "Unclass," then select option 1 for "IT Business Systems," select option 4 for RMI support, then option 1. (Options 1,1,4,1). For questions about OSHA/DoDI/OPSNAV instruction(s), NAVSAFECOM ALSAFE(s), or NAVSAFECOM QC policies please contact NAVSAFECOM QC. Thank you.